

Instructor Code of Conduct

At Tech Goes Home, we are committed to providing a safe, inclusive, and equitable learning environment where all instructors and learners can thrive. Central to this commitment is the establishment of clear standards of professionalism, integrity, and ethical behavior for our instructors. As instructors, you play a crucial role in shaping the minds and futures of our learners. Our interactions, decisions, and behaviors have a profound impact not only on their academic success but also on their overall well-being and development as individuals. Therefore, it is imperative that we uphold the highest standards of professionalism, respect, and ethical conduct in all aspects of our work.

Our Instructor Code of Conduct serves as a guiding framework that outlines the principles and expectations for all instructors within our community. It outlines the behaviors, practices, and ethical guidelines that are expected of all instructors at Tech Goes Home. It embodies our commitment to diversity, equity, inclusion, and belonging (DEIB) and emphasizes the importance of creating an environment where every instructor and learner feels valued, respected, and empowered to succeed.

<p><u>Professionalism and Integrity:</u></p>	<ul style="list-style-type: none"> ● Instructors demonstrate honesty, integrity, and transparency in all their professional dealings. ● Instructors maintain a professional demeanor and avoid behaviors that could undermine their credibility or the program's reputation. ● Instructors maintain appropriate boundaries in their relationships with learners, avoiding any behavior that could be construed as inappropriate or exploitative.
<p><u>Respect for Learners:</u></p>	<ul style="list-style-type: none"> ● Instructors treat all learners with respect, dignity, and fairness, regardless of their background, abilities, or characteristics. ● Instructors create a supportive and inclusive learning environment where every learner feels heard, valued, and empowered to succeed. ● Instructors recognize and respect the diverse backgrounds, identities, cultures, and perspectives of students, colleagues, and community members.
<p><u>Inclusive Curriculum and Instruction and Equitable Practices:</u></p>	<ul style="list-style-type: none"> ● Instructors incorporate diverse perspectives, experiences, and contributions into their curriculum and instructional practices. ● Instructors use inclusive teaching strategies that accommodate different learning styles, abilities, and cultural backgrounds. ● Instructors ensure equitable access to learning opportunities, resources, and support for all students, regardless of their race, ethnicity, gender, sexual orientation, socioeconomic status, ability, or other identities. ● Instructors commit to promoting diversity, equity, inclusion, and a sense of belonging for all learners.

<p><u>Compliance with Policies and Regulations:</u></p>	<ul style="list-style-type: none"> ● Instructors adhere to ethical standards and guidelines set forth by their professional associations or governing bodies. ● Instructors avoid conflicts of interest and disclose any potential conflicts in a timely manner. ● Instructors familiarize themselves with and comply with all applicable laws, regulations, and institutional policies governing their profession and workplace.
<p><u>Confidentiality:</u></p>	<ul style="list-style-type: none"> ● Instructors must respect the privacy and confidentiality of learner records and information, sharing it only with authorized individuals or as required by law. ● Instructors refrain from discussing confidential learner matters outside of appropriate professional contexts.
<p><u>Professional Communication:</u></p>	<ul style="list-style-type: none"> ● Instructors communicate effectively and respectfully with learners, TGH staff, and peers using appropriate language and channels of communication.
<p><u>Accountability:</u></p>	<ul style="list-style-type: none"> ● Instructors hold themselves accountable for their actions and decisions, taking ownership of their professional responsibilities and learning from their mistakes. ● Instructors hold themselves and others accountable for upholding DEIB principles and addressing inequities and injustices. ● Instructors advocate for policies, practices, and resources that promote diversity, equity, and inclusion at all levels of the educational system.
<p><u>Cultural Competence:</u></p>	<ul style="list-style-type: none"> ● Instructors continuously strive to develop their cultural competence and understanding of diverse identities and experiences. ● Instructors engage in ongoing self-reflection and learning to identify and challenge their own biases and assumptions.

We encourage all instructors of our program to carefully review and reflect upon the contents of the Instructor Code of Conduct. By adhering to this code, we demonstrate our dedication to promoting a culture of excellence, integrity, and mutual respect within our program. Let us collectively embrace these principles and strive to uphold them in our daily interactions and practices. Together, we can create an environment that fosters academic excellence, personal growth, and inclusive excellence for all.

Thank you for your dedication to our learners and our shared mission of closing the digital divide.

Learner Code of Conduct

At Tech Goes Home, we believe in fostering a community where every learner and instructor feels valued, respected, and empowered to thrive. Every learner has the right to learn and grow in a safe, supportive, and respectful environment. Our Learner Code of Conduct outlines the expectations and standards of behavior that all learners are expected to uphold in order to contribute to a positive community. Including respecting instructors' needs and boundaries, ensuring not to overstep and maintaining a supportive and collaborative learning environment. By following this code, learners demonstrate their commitment to personal responsibility, integrity, and respect for themselves and others.

<u>Respect for Self and Others:</u>	<ul style="list-style-type: none">● Embrace and celebrate the diversity of identities, backgrounds, cultures, and perspectives represented within our community.● Treat all individuals with respect, kindness, and empathy, regardless of differences in race, ethnicity, nationality, gender identity, sexual orientation, religion, ability, or socioeconomic status.● Foster an inclusive and welcoming atmosphere by actively including and supporting learners from diverse backgrounds and identities.● Use language and actions that are considerate and inclusive, and refrain from behavior that may cause harm or discomfort to others. Avoid language or actions that may be hurtful, exclusionary, or discriminatory towards others.● Maintain a warm and trusting environment by refraining from sharing information you hear about other learners outside the course, ensuring confidentiality and trust are upheld.
<u>Responsibility for Learning:</u>	<ul style="list-style-type: none">● Attend all course sessions and activities regularly and punctually, prepared to actively engage in learning.● Complete assignments and assessments to the best of your ability and seek help when needed to overcome challenges.● Contribute positively to class discussions and group activities, showing consideration for the perspectives and contributions of others.
<u>Accountability:</u>	<ul style="list-style-type: none">● Hold yourself and others accountable for upholding the principles of diversity, equity, inclusion, and belonging, and work together to address and prevent harm.● Hold yourself accountable for clear and consistent communication with instructors, ensuring transparency, responsiveness, and mutual understanding in all interactions.
<u>Upholding the Code of Conduct:</u>	<ul style="list-style-type: none">● Encourage and support your peers in upholding the Learner Code of Conduct, and intervene respectfully if you witness behavior that violates these principles.● Work collaboratively with instructors, administrators, and fellow learners to maintain a positive and inclusive environment.

By adhering to the Learner Code of Conduct, you demonstrate your commitment to being a responsible, respectful, and engaged member of the Tech Goes Home community. Your actions contribute to creating an environment where everyone can learn, grow, and thrive. Together, we can build a brighter future based on respect, understanding, and mutual respect.